



Construction Estimator/Project Manager

Enerliv is a dynamic, innovative, and growing insulation company. We strive ourselves on providing superior customer service, the best products in the industry and a positive work environment. We currently service our customers through commercial construction, residential construction and retrofit residential installations.

As we seek to grow and develop key new construction aspects of our business we require an eager, motivated and hard working individual to join our team. We have an exciting hands-on opportunity for an estimator with on the job project management experience.

We are interested in hiring a person who is motivated to learn and take on responsibilities at a level that may be beyond their current experience.

Key Responsibilities:

- Manages commercial and industrial construction projects from bid to completion
- Reviews proposals and drawings to determine scope of work
- Prepares detailed estimates by completing take-off of scope of work and estimates project costs
- Works with clients to plan and provide cost-effective options
- Identifies potential design and construction problems
- Develop, track, and maintain documentation of project estimates, schedules and budgets
- Maintains files of working documents as back-up for estimate figures, including current and accurate information on prices from suppliers
- Prepares final estimate summaries, analyzing each section for scope, pricing and completeness
- Travels to site to work with crew members on installations
- Travels to site to manage and liaise with customers for ongoing projects
- Liaises on site with customers

Qualifications:

- Completion of College diploma or technical training in Estimating, Construction Engineering or related credential
- Experience in estimating and project management in the construction industry
- Work experience in the building/construction industry
- Ability to plan, organize and work to deadlines
- Well spoken, well presented with high personal standards
- Organized and proficient with computers
- Positive attitude, self motivation and willingness to learn

Compensation commensurate to experience.

Enerliv offers an employee benefits package.